



**1501 Religious Street, Suite C  
New Orleans, LA 70130**

**www.monkeyroom.net  
info@monkeyroom.net**

**Phone: 504.301.2695  
Fax: 504.301.3529**

## **BASIC PARTY INFORMATION**

Parties at The Monkey Room are a great way to celebrate your special occasion. We have two party rooms available. Each room will accommodate approximately 20 children plus about the same number of adults. Each room also contains an inflatable bounce house which is only for your party guests. Party guests have unlimited access to the main play areas as well.

### **What's Included:**

- ❖ Fifteen (15) minutes prior to your party start time for setup
- ❖ Use of the party room and inflatable for 2 hours
- ❖ A dedicated Zoo Keeper (staff person) assigned to assist with setup, organization, and all cleanup
- ❖ Paper plates, napkins and plastic utensils
- ❖ Up to 30 kid drinks (juice boxes and water) based on the expected number of child guests - additional beverages for adults can be provided for an additional charge
- ❖ One reserved parking space in our adjacent lot for the guest of honor or party host
- ❖ Personalized insert cards or stickers to be included in your invitations which will identify your guests to The Monkey Room staff as they arrive

**Fees:** Room rental fees are \$125.00 for weekdays (Monday – Friday) and \$150.00 for weekends and holidays. An additional \$5.00 per child admission fee is also charged for each child that will play on the inflatable or the main play structures. Reserved parties must guarantee a minimum of 10 children. Basic parties that exceed 25 children will be charged \$9.00 per child for each child over 25.

**Deposit:** A \$75.00 deposit is required at the time of the reservation. This deposit will be applied to the balance due the day of the party. The deposit will be reapplied or refunded for any changes or cancellations at least 30 days prior to the reserved date. The deposit is non-refundable within 30 days of the reservation.

**Payment:** As guests arrive, we will count the total number of children checking in for your party. You will only pay for those guests who receive an armband to play on the inflatable or the main play structures. Once all guests have arrived or at the end of the party, we will ring up your total balance due.

**What You Can Bring:** You can bring your own cake, ice cream and decorations (if desired). Please, no confetti as it is very difficult to clean up before the next party. ALL OTHER OUTSIDE FOOD OR DRINK MUST BE APPROVED BEFORE IT WILL BE ALLOWED IN THE MONKEY ROOM.

**Add-ons:** We can coordinate with local restaurants to have additional food delivered for your party. Ask us for available options.



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## **LARGE PARTIES**

For larger groups (25 children or more), the rooms can be combined into a single large space with two bounce houses. Large parties include the same features of smaller parties with the following changes:

- ❖ Up to 60 kid drinks (juice boxes and water) based on the expected number of child guests - additional beverages for adults can be provided for an additional charge
- ❖ Two reserved parking spaces in our adjacent lot for the guest of honor or party host
- ❖ An inflatable obstacle course can be setup in place of the two bounce houses for an additional \$50.00. The obstacle course is recommended only for children 5 and older.

**Fees:** Large room rental fees are \$250.00 for weekdays (Monday – Friday) and \$300.00 for weekends and holidays. An additional \$5.00 per child admission fee is also charged for each child that will play on the inflatable or the main play structures. Reserved large parties must guarantee a minimum of 25 children.

**Deposit:** A \$150.00 deposit is required at the time of the reservation for large parties. This deposit will be applied to the balance due the day of the party. The deposit will be reapplied or refunded for any changes or cancellations at least 30 days prior to the reserved date. The deposit is non-refundable within 30 days of the reservation.

**Payment, What You Can Bring** and **Add-ons** policies for large parties are the same as smaller parties.

## **PRIVATE PARTIES**

The Monkey Room can also be rented for completely private parties. A private party includes all of the same features as a large party. In addition, we are closed to the public for the entire two hours so that only your guests are in the space.

**Fees:** Private party rental fees are \$600.00. An additional \$5.00 per child admission fee is also charged for each child that will play on the inflatable or the main play structures. Reserved private parties do not need to guarantee a minimum number of children.

**Deposit:** A \$200.00 deposit is required at the time of the reservation for private parties. This deposit will be applied to the balance due the day of the party. The deposit will be reapplied or refunded for any changes or cancellations at least 30 days prior to the reserved date. The deposit is non-refundable within 30 days of the reservation.

**Payment, What You Can Bring** and **Add-ons** policies for private parties are the same as all other parties.



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**PARTY RESERVATION FORM**

Available times: 10:00–12:00 / 1:00–3:00 / 3:45–5:45

Requestor / Host:

Contact Phone:

Contact Email:

Requested Date:

Alternate Date:

Requested Time:

Alternate Time:

Guest(s) of Honor:

Occasion:

Room Requested:    Room A        Room B        Both Rooms        Private Party

Estimated Kids:

Number of Invitations:

Estimated Adults:

Stickers OR        Insert Cards

**Special Instructions:**

I have reviewed The Monkey Room’s policies and agree to follow these guidelines. I understand that I will be charged a room rental fee, PLUS \$5.00/child, PLUS any food or drink I elect to add, PLUS sales tax and agree to pay these fees. I also understand that the deposit is non-refundable for changes or cancellations within 30 days of the party date.

**Signature:**

**Date:**

**The Monkey Room Use Only:**

Reserved Date: \_\_\_\_\_

Assigned Zoo Keeper: \_\_\_\_\_ Room:     A     B

Cards or stickers printed         Signs printed:         Private:

Food Requested?     Yes         No        Ordered Time: \_\_\_\_\_

Restaurant: \_\_\_\_\_ Estimated Arrival: \_\_\_\_\_

**Notes:**

Add Food Amt:

Add Drinks:

Number of Kids:

Deposit Date:

Confirm Call:

Arm Bands: